

CBA Board Meeting APPROVED MINUTES

November 9, 2022 7 PM teleconference

Officers and Board members:

- Miguel de los Rios: President
- Paul Boulay: Vice President
- Victoria Ritter: Treasurer
- Craig Litwin: Secretary

Board Members

- Linda Mangum *
- Bill Kasper
- Gary Standke
- Jeff Hunter *
- Chris Branuelas
- Karen Tappendorf
- Michael Suwczynsky

***Indicates absent**

Guests:

- Mike Mumford *
- Dennis Dusek *
- Eric Chang

AGENDA

1. Attendance and Agenda- Craig Litwin

- a. Note start time 7:03
- b. Note attendance
 - i. Introduce and welcome guests
- c. Additions to the Agenda
 - i. EL Dorado County Fair will be June 15-18 2023. Dennis would like to do it again. As part of our mission to be a 5013c) He needs \$300 +/- for coal, water, material. Last year John Barron and he absorbed the fuel, material costs.

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- ii. ACTION: Paul moves and Miguel moves to approve this motion for \$300 to promote the CBA, unanimous minus one
- 2. Minutes, review and approval
 - a. **ACTION REQUESTED review, amend as needed, and adopt the minutes for publication on our website.**
 - i. Miguel de los Rios moves and Karen Tappendorf seconds approval of the minutes. Passes unanimously.
- 3. **Officer's Reports**
 - a. President's Report
 - i. Nothing to report
 - b. Treasurer's Report
 - i. Update about how we were moved us to Quick Books Online due to required updates to our bookkeeping system.
 - ii. **ACTION REQUESTED to receive the reports, adopt them into the record, and post them on our website**
 - 1. Gary Standke moves and Linda seconds to publicize financial report and post them on our website.
 - a. Passes unanimously
 - 2. 453 days of cash on hand, goal is 730.
- 4. **Committee Reports:**
 - a. Merchandise Committee
 - i. Jeff, Dan, Michael
 - 1. Miguel presented how Jeff needs more marketing support and sales support. We discussed needing an additional point person who can organize and support merchandise sales.
 - 2. Chris brought up on demand merch which eliminates our need to store and ship. Question: Are we trying to make \$\$ or are we providing a service to our members?
 - 3. **ACTION:** Follow up with Jeff on how to evolve this effort on the side and report back to the board.
 - b. Magazine Committee
 - i. Editor-Mike Mumford. Editor's Report
 - 1. Editor:
 - 2. Nov-Dec Editions: all went out on schedule.

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3. Jan-Feb Edition: I have been working on it. All the tech articles are done, human interest stuff partly done.
 4. Closing date is Nov. 20th - if you owe me stuff, please get it early if possible.
 5. We usually have a large feature on Spring Conference - I hope to do that again.
- c. Spring Conference 2023
 - i. Chris Branuelas provided an update on estimated costs
 - ii. Banquet is \$30
 - iii. Camping fees are \$35 for whole event, or \$60 for RV for whole event. This money goes directly to the CBA since we are not charged more by the museum to camp.
 - d. Website Committee
 - i. Chris, Mike, Paul
 - e. Membership and New Revenue Committee
 - i. Craig, Paul
 - f. Education Committee
 - i. Dan, Victoria, Dennis, Mark
UPDATE: January and June are the times that we plan to promote education email newsletter updates.
 - ii. Discussion occurred on the ABANA curriculum versus CBA's curriculum.
 - g. Zoom Committee
 - i. Victoria and Michael provided updates for upcoming classes
5. New Business:
 - a. Board Recruitment
 - i. Discussion of new board candidates. Online voting may be able to occur through Wild Apricot
 - ii. **ACTION:** Victoria Ritter moves that we offer electronic voting for membership. Bill Kasper seconds. Passes unanimously
 - b. January event, Greg
6. **Open Time: Comments and Questions:**
 - a. Seth Gould at Octoberfest
 7. Next BOD meeting
 - a. Next Meeting is January 18, 2023

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8. Move for adjournment
 - a. **MOTION**, Victoria Ritter moves, Paul Boulay seconds adjournment.
Passes unanimously.