

California Blacksmith Association

Board Meeting Agenda

4/13/22 2021 teleconference

Officers and Board members:

- Miguel de los Rios: President
- Paul Boulay: Vice President
- Victoria Ritter: Treasurer
- Craig Litwin: Secretary

Board Members

- Linda Mangum
- Bill Kasper
- Gary Standke
- Jeff Hunter
- Eric Chang
- Greg Hudgins
- Michael Suwczynsky

***Indicates absent**

Guests:

- Mike Mumford *
- Eric Stephens *
- Julie Henry
- Dan Perkins *
- Chris Branuelos
- Karen Tappendorf
- Michael Bondi
- Dave Carroll

AGENDA

1. **Attendance and Agenda- Craig Litwin**
 - a. Note start time 7:03
 - b. Note attendance

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- i. Introduce and welcome guests
 - c. Additions to the Agenda
 - d. Motion required to approve DRAFT minutes of the CBA Board of Directors, February 24, 2022.
 - i. **ACTION REQUESTED review, amend as needed, and adopt the minutes for publication on our website.**
 - 1. Gary Standke moves and Miguel de los Rios seconds the approval of the minutes. Passes unanimously.
- 2. Officer's Reports**
- a. President's Report
 - b. Treasurer's Report
 - i. Review of next year's budget
 - ii. **ACTION REQUESTED to receive the reports, adopt them into the record, and post them on our website**
 - 1. Paul Boulay moves and Bill Kasper seconds approval of the budget. Passes unanimously.
 - iii. Motion to remove three people from the Bank Account and stating for the record that they are to be removed. Those people are Herbert Upham, Lowell Chaput, and Thomas Owens. This motion notes that Miguel de los Rios, Paul Boulay, Victoria Ritter, and Craig Litwin approve of this change. Further, Paul Boulay, Miguel de los Rios and Craig Litwin are authorizing Victoria Ritter to open a Business bank account for CBA as key executive.
 - iv. Key executive and signers being removed:
 - 1. Herb Upham
 - 2. Lowell Caput
 - 3. Tom Owens
 - v. Key executives being added:
 - 1. Victoria Ritter
 - 2. Paul Boulay
 - 3. Bill Casper
 - vi. Key executives will need to be screened and will need to present to a Wells Fargo Bank for that screening.

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- vii. Of note: The Bank account is named CALIFORNIA BLACKSMITH ASSC MERCHANT ACCOUNT this is the official bank account for the California Blacksmith Association.
 - 1. Victoria Ritter moves and Gary Standke seconds this motion:
Passes unanimously

3. Agenda item honoring board service

- a. Greg Hudgins
- b. Eric Chang

4. Agenda item seating new board members

- a. Chris Branuelas
- b. Karen Tappendorf

5. Election of Board Officers

- a. The Board selected:
 - i. Victoria Ritter as the Treasurer and Bill Kasper as the understudy. Craig Litwin as the Secretary and Michael Suwczynsky as the understudy. Paul Boulay as the Vice President. Miguel de los Rios as President.

6. Committee Reports:

- a. 2022 Spring Conference Committee
 - i. Julie Henry and Paul Boulay gave an update.-
 - ii. Action for creating a warning signs
- b. 2023 Spring Conference, Vista
 - i. Gary Standke moved and Jeff Hunter seconded a motion to approve two board members to review and approve the vista proposal.
 - 1. Passed unanimously!
- b. Merchandise Committee
 - i. Jeff, Dan, Gail, Michael
- c. Magazine Committee
 - i. Editor-Mike Mumford
- d. Website Committee
 - i. Mike, Paul
- e. Membership, Fundraising, and New Sources of Revenue Committee
 - i. Craig, Paul
- f. Marketing Committee

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- i. Needs Chair
 - g. Education Committee
 - i. Dan, Victoria, Dennis, Mark
 - h. Safety Committee
 - i. Eric Stephens
 - i. Grants committee
 - i. Beth
 - j. Finance Committee
 - i. Miguel and Victoria
 - 1. Raising membership dues
 - 2. What are the metrics we need to hit before we can go back to full print of the magazine?
 - 3. Apprentice for Mike Mumford who can help shoulder the workload and learn how to create the CBA magazine
 - k. Zoom Committee
 - i. Victoria and Michael
7. Next BOD meeting
- a. June 22, 2022
8. Move for adjournment
- a. **MOTION**, FIRST, SECOND, TIME:
 - b. Paul Boulay moves and Michael Suwczynsky seconds adjournment which passes unanimously.

Editor's Report - Board meeting 13 Apr 2022

11 Apr 2022

1. **Mar-Apr Editions:** All went out, on time. I appreciate Craig's help getting the E-Dition together and getting it out.

I also appreciate Bill Kasper's help in solving a paper availability issue!

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2. **Spring Conference Program:** This is completed, and is being printed as I write this. While it seemed like a lot of coordination and back-and-forth emails, there were lots of details to get nailed down. I appreciate the cooperation from all on this.

3. **May-June Editions:** These are complete - almost. I received the first draft of the print edition today. It looks very close to final, so we should be able to deliver to the printers tomorrow or Wednesday. April 12 would be our normal date to get it to them.

The online edition is complete, but has not been proof read. My plan is to get that completed by Easter weekend, and delivered to Julia. She should post around the 20th.

I'm planning that the E-Dition should go out during the week after Spring Conference.

4. **July-August Edition:** I have the technical articles planned out, and expect that we'll have a good bit about Spring Conference.

5. **Reprints:** So far this year, we've had 15 articles reprinted in other newsletters.

6. **New Articles:** As always, I would appreciate help finding articles. If you know of something that would make a good article, let me know so that I can chase it down.

I would like to do some bladesmithing and chasing/repousse articles, but need help finding sources/authors for these.

I do need help getting screenshots from the online events. Those of you who participate, please grab a few representative shots and forward, so that we can show that CBA is doing things. And show our members participating.

7. **Website:** Photos from Winter Bash, Weaverville, and the Orange County Re-opening have been posted on the home page.

Respectfully,
Mike Mumford, Editor