

CBA Board Meeting Agenda and Minutes

December 16 730pm 2021 teleconference

Officers and Board members:

- Miguel de los Rios: President
- Paul Boulay: Vice President
- Victoria Ritter: Treasurer
- Craig Litwin: Secretary

Board Members

- Celeste Flores *
- Dan Perkins
- Gary Standke
- Jeff Hunter
- Eric Chang
- Greg Hudgins
- Michael Suwczynsky

***Indicates absent**

Guests:

- Mike Mumford

AGENDA

1. Attendance and Agenda- Craig Litwin

- a. Board meeting started at 7:32
- b. Note attendance
 - i. Introduce and welcome guests
- c. Additions to the Agenda
- d. Note Minutes from previous meeting;

2. Officer's Reports

- a. President's Report
 - i. The President gave a report on what a great job everyone is doing on the board and in committees to raise more funds, recruit members, and keep the organization going strong. He conveyed how we need to continue developing CBA's offerings, in print and

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virtual, and spoke to the difficult nature we are finding ourselves in due to the pandemic.

3. New business

a. Review of recommendations on magazine adjustments from publication and finance joint committee. Consider budget adjustment to increase magazine budget for next fiscal year.

b. Update:

- i. \$22,651 is the current Board approved budget for the magazine. Previously approved budget allows for the expansion of the magazine, which Mike would like to do now. There are some other improvements and staffing support the Editor is considering. It is important that any changes maintain consistency through next fiscal year. No request for an increase in funds is needed this fiscal year but an increase is being requested for next fiscal year to ensure consistent improvements to the magazine.
- ii. The Editor's improvement choices include:
 1. 12 page full color
 2. Or 16 page with 4 color and 12 tutorial/technical works
 3. Or other options
- iii. The committee agreed upon the following principles
 1. If we decide to move forward with an increase in size we want to keep it a consistent increase and not have to pull back again
 2. Proposed new print edition focus to include:
 - a. More technical
 - b. More color pictures of the members
 - c. Increase number of pages
 3. Maintain the online version of the magazine as is

c. Proposal

- i. For the board to approve an increase of 10% in the annual magazine budget for next fiscal year, adopted this evening.
- ii. **ACTION** Budget adjustment approval is required of the Board for only next fiscal year beginning April 1, 2021. The commitment is being asked for now so the Editor can maintain consistency throughout the next fiscal year.

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1. Dan moves and Jeff seconds to increase next year's magazine budget by 10% to a total of no more than \$25,000 and memorialize the budget increase in next year's formal fiscal year budget once it is adopted.
4. Next BOD meeting
 - a. Proposed change to January 13th instead of January 6, 2021 7pm
 - i. The board approved moving the next CBA board meeting to January 13th.
5. Move for adjournment
 - a. **MOTION**, Miguel moves and Paul seconds adjournment. Passes unanimously at 8:45pm.