

Agenda/Minutes

CBA Board
January 2019

Board members

1. Herb Upham
2. Beth Holmberg *
3. Dave Carroll
4. Shawn Lovell
5. Tom Owens *
6. Francis Leidinger *
8. Mike Mumford
9. Celeste Flores
10. Mark Kochan
11. Paul Boulay
12. Miguel de Los Rios
13. Dan Perkins

***Indicates absent**

Guests:

Dennis Dusek

AGENDA

1. Attendance – Herb Upham
 - a. Roll: Board Members (8) Guests (1)
2. Approval of Agenda – Herb Upham
Approved ...
3. Approval of Minutes – Herb Upham
 - a. Approved by e-mail 11/21/2018 by e-mail and posted on calsmith.org web site
4. President's Report

No report ...
5. Treasurer's Report – Tom Owens

Treasurer's Report

Treasurer's Report 12-31-2018

1. To summarize, the cash flow for the third fiscal quarter of the 2018-2019 year we received \$10,716.41 from dues and event income and \$31,577.93 in total expenses. This amounted to a loss of \$20,861.52.
2. I am preparing letters to be mailed out this month for the donations that were given during Spring Conference and Oktoberfest. I will also be sending out 1099's in the next week or so.
3. The Market was mixed and our Asset Management account is seeing an unrealized loss. The account stands at \$53,470.56. We'll just have to see how the market goes this year.
4. Our overall cash assets stand at roughly \$72,345.55 and change.
5. Herb informs me that he received a donation of \$2000 From Jo Wegstein in the name of James W Fischer to the scholarship fund.
6. This year we may want to consider increasing our dues. Our membership management service is up about 120%. Insurance is creeping up. Printing costs are increasing. Publishing costs are increasing. Although I hate to promote an increase, a \$10 may be warranted but we may be able to get by with a \$5 increase.
7. We spent a lot of money last year on equipment. We need to slow down on this for a while and build up our cash reserves again.

Action: what is the impact of dues increase? Tom to provide ...

Thomas J. Owens
Treasurer

Committee Reports:

1. 2019 Spring Conference spread sheet see last item in this agenda

Dan reports everything is moving well ... Mike M has requests for mag and web that are being worked on
Fair grounds wants more than projected \$11k vs \$8k ... being worked on

Paul Boulay ... Also I am happy to report that thanks to a little research by Dennis and a little coaching from me, Dan has convinced the Grass Valley Fairgrounds to lower their price by over \$2000. The budget has been updated several times since the version that was in the minutes. The latest projections are Income \$73,800, Expenses \$60,700, Net gain \$13,100.

2. 2020 Spring Conf

Apr 30 –May 3 tentative dates in Ferndale

3. 2021 Spring conference

Dave Carroll ... Visa wats to host

4. Membership – Currently CBA has 1135 members

5. Magazine Editor - Mike Mumford

Editor Inputs for CBA Winter 2019 board meeting

11 Jan 2019

1. **Magazine:** Work is in process on the Mar-Apr edition of the magazine.

Our backlog of articles is still a bit short, so any help locating articles (especially how-to articles) will be appreciated.

2. **Website:** There have been a lot of routine website updates and postings. I think we have most everything up to date. Two topics that are pending:

- Spring Conference registration (waiting for pricing info)
also currently (11 Jan 2019) investigating family half-price option
- disaster relief fund info

Updates to the website on hold:

- Store
- multiyear membership option
- responsive design

The home page rotating display has been updated, showing 2018 events through Oktoberfest.

3. **Calendar:** the 2019-2020 calendar is in rough draft form. It should be ready ontime for the usual 1 April membership renewal date.

4. **Articles:** As always, I'm searching for more home-grown articles. (Every newsletter editor has this problem). Kindly help push people to create articles for us.

I put a "call" in the July-Aug edition for articles about Level II skills. Thus far, no responses.

PLEASE: as always, do not assume that I hear about an event, class, or happening. I would much rather be told about something by many people than not know about it.

5. **Statistics:** The Nov-Dec edition printed 1048 copies, including promotional freebies. The initial print run for the Jan-Feb edition was 1054 copies.

6. **Article reprints:** We were reprinted 20 times in 2018.

7. **Magazine Content**

7a. **Grant articles.** The only grant article that I'm aware of is Justin Buonoma. This article is planned for the March-April edition.

7b. Instructor articles

I think I'm behind on this.

7c. My challenge to the board continues: help me find articles!

This doesn't mean you have to write: help me find writers/articles

The call for "Someplace Special" gets sporadic response. Please encourage folks to submit pictures for this feature.

Do you know of a special demo, event, etc? Let me know so that I can make arrangements to have it covered.

Respectfully Submitted,
Mike Mumford
Editor, California Blacksmith Magazine

6. Web Site Update:
Included in Editor's report

7. Library – Mark Kochan

Slow response \$10 includes shipping one way

8. Grants – Beth Holmberg
No report

9. Education – Dan Perkins / South ed Chair

Education Report

2019 is starting off as a busy year for CBA education. We have organized another tool work day to make forge tools for the CBA forging stations the set will consist of a shovel, rake, poker and water can. The work day is being organized by Steve Taylor our Central education committee member helped by Dennis Dusek and myself, as of January 10 we had 28 participants signed up.

On March 14 we will be holding our northern instructor training in conjunction with the Weaverville hammer-in, the training will be once again led by Mark Aspery.

On March 30 we will be having a southern instructor training at the Orange County forge, this training will be led by Tony Swatton. I'm not sure when the last time a southern instructor training was held but it's been a few

years. The education committee has been working hard to bring the north and south together and smooth the ruffled feathers that have occurred in the past.

Spring conference education 2019 is shaping up to be an awesome event. Mark Aspery is leading the education lineup and will be assisted by Victoria Ritter, John Williams will also be working full time in the education area teaching toolmaking. Something new to education is the opportunity for conference attendees to work side by side with three of our regular demonstrators Maegan Crowley, Andrew Meers and Andrew Kyte will each spend a 4 hour session in the education area teaching a technique that they are using in their other demonstration.

I would like to thank the entire board for all your support in allowing the education committee to put on the new workshops and training that have been put on in the last two years.

South ... (Dave Carroll) Forges are disgruntled. Operate differently certificate issues, local production recommended etc Lack of communication, possibly use the calsmith web site to improve communications

Motion: Dave moved all CBA Board meetings have dial in if feasible Celeste 2nds Passed

10. Safety Committee - Georg O'Gorman, Jack da Silva
No report

...

11. Policies and Procedures - John McLellan No new

Old Business:

1.Motions (record)

Hi Board,

Paul Boulay moves that the CBA adopt the attached Disaster Relief Grant Procedure, seconded by Tom Owens.

Please reply with your e-mail vote by December 10. 2018. Passed 8 to 3

Hi board,

There has been much confusion and issues around fund raising that: I move we stop all efforts on this topic and return to the chartered goal of CBA and that is education of blacksmiths.

This means we return all monies donated, place an affirming message on our website as well as magazine that, there may have been good intentions raising money for a purpose other than blacksmith education but it is out of scope for CBA.

As a public service we could offer assistance to CBA members seeking information on setting up Go fund me accounts for affected smiths. Seconded by Paul B

Motion failed

Hi Board,

Paul Boulay moves and Miguel seconds the following revised motion by Celeste. Please be prepared to vote on our next teleconference:

With respect to the CBA Fire Victims relief program started on Facebook in November 2018 I move that the CBA adopt the following:

Unless there is further action by the board this is a one-time program.

The criteria for grants should be need and connection with blacksmithing. Not necessarily CBA membership.

Make the following announcements in the next CBA magazine: The program is closed to new donations on March 31, 2019. The deadline for applications is March 31, 2019.

Mark Kochan will process the grant applications and present to the board.

Tell donors that their donations are not tax deductible. Do not offer tax deductible receipts. Those that balk will get their donations returned. Return donations received by check to those who need these receipts. For Facebook sourced donations, if a donor insists that the donation needs to be tax deductible, return the funds and they will be donated to a 501c3 of Facebook's choosing.

Monies not granted to applicants will be given to CERF+ (crefplus.org). A 501c3 devoted to providing emergency relief to crafts people and artists.

The Disaster Grant Guidelines that Paul developed and was approved by the board are to be modified accordingly.

Please consider this in place of Celest's motion. (I'm sorry it is so wordy, there are just a lot of details to pin down.)

Beth H. seconded the original motion. Hopefully she can accept this as a replacement / friendly amendment.

I tried to capture the sense of Celeste's motion but also pin down the loose ends that I saw. Hopefully we can move forward without further consternation. I know that some will feel this is overly cautious. To them

I say that we want to not take chances with our nonprofit status and further the new federal tax law means that fewer people will be able to get real benefit from the tax deduction. At the same time we will put the donations to good use.

Vote on teleconference: **Passed**

New Business:

None

Correspondence:

None other than routine e-mail and mail

Comments and questions:

None ...

Adjourned 8:30

Bal sheet

Dec 31,
18

ASSETS

Current Assets

Checking/Savings

1000 · Checking

New Merchant Acct. 2,064.28

1005 · Main Checking 2865 11.32

1035 · Library Acct 8622 612.40

1050 · Sect. Acct 6404 -5,436.44

1000 · Checking - Other 1,464.45

Total 1000 · Checking -1,283.99

1100 · Savings

1105 · Savings 0334 10,995.18

1106 · Toomey Memorial 4,715.63

1115 · Bedayn Thomson 4,448.17

Total 1100 · Savings 20,158.98

1170 · Edward Jones Asset Acct. 53,470.56

Total Checking/Savings 72,345.55

Total Current Assets 72,345.55

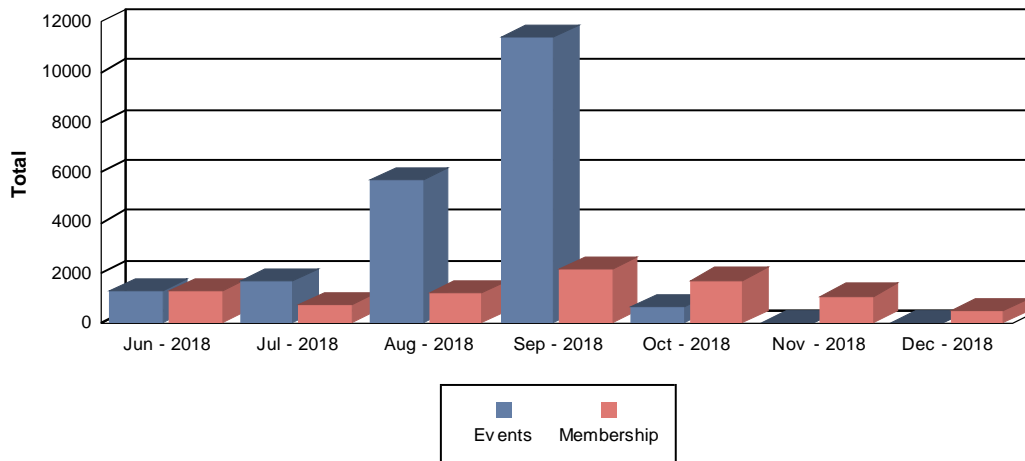
TOTAL ASSETS 72,345.55

June 01, 2018 to December 31, 2018

Events, Membership, Donations, Store orders, Manual invoices

All invoices

Jan 2019 income



	<u>Oktoberfest 2018</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
4200 · Event income		
4201 · Evt registration	15,001.00	15,001.00
4204 · Evt Iron in hat	1,203.00	1,203.00
4207 · Evt Auction	4,592.47	4,592.47
Total 4200 · Event income	<u>20,796.47</u>	<u>20,796.47</u>
Total Income	<u>20,796.47</u>	<u>20,796.47</u>
Gross Profit	20,796.47	20,796.47
Expense		
5100 · Conf expense		
5108 · Misc conf exp	706.00	706.00
Total 5100 · Conf expense	<u>706.00</u>	<u>706.00</u>

5200 · Event expense		
5201 · Evt site/setup	3,890.22	3,890.22
5202 · Evt demos	3,000.00	3,000.00
5206 · Evt food	10,064.43	10,064.43
5207 · Evt supplies	132.54	132.54
Total 5200 · Event expense	<u>17,087.19</u>	<u>17,087.19</u>
Total Expense	<u>17,793.19</u>	<u>17,793.19</u>
Net Ordinary Income	<u>3,003.28</u>	<u>3,003.28</u>
Net Income	<u><u>3,003.28</u></u>	<u><u>3,003.28</u></u>

Oct - Dec
18

Ordinary Income/Expense	
Income	
4000 · Dues	3,520.00
4100 · Conf income	
4106 · Merchandise Sales	<u>441.00</u>
Total 4100 · Conf income	441.00
4200 · Event income	
4201 · Evt registration	2,835.00
4204 · Evt Iron in hat	1,203.00
4207 · Evt Auction	<u>4,592.47</u>
Total 4200 · Event income	8,630.47
4298 · Unrealized Gain	<u>-1,875.06</u>
Total Income	<u>10,716.41</u>
Gross Profit	10,716.41
Expense	
5000 · Magazine	
5001 · Magazine office	4,980.00
5003 · Magazine postage	251.55
5004 · Printing	2,830.16
5005 · Magazine Editor	<u>900.00</u>
Total 5000 · Magazine	8,961.71
5050 · Web Expenses	900.00
5100 · Conf expense	
5108 · Misc conf exp	<u>706.00</u>
Total 5100 · Conf expense	706.00
5200 · Event expense	
5201 · Evt site/setup	3,890.22

5202 · Evt demos	3,250.00
5206 · Evt food	6,064.43
5207 · Evt supplies	<u>132.54</u>
Total 5200 · Event expense	13,337.19
5300 · Ed/Training	
5307 · Committee Stipend	<u>1,200.00</u>
Total 5300 · Ed/Training	1,200.00
5400 · Scholarships and Grants	
5405 · Grants	<u>1,000.00</u>
Total 5400 · Scholarships and Grants	1,000.00
6000 · Admin	
6011 · Tax Preparation	641.76
6012 · Board meetings/travel	269.50
6015 · Secretary's Expense	267.05
6016 · Postage	0.71
6018 · Officer Stipend	1,800.00
6020 · Taxes & fees	60.00
6030 · Bank charges	65.35
6040 · CC Discount Fees	640.66
6060 · Membership	1,728.00
6070 · Processing Fees	<u>0.00</u>
Total 6000 · Admin	<u>5,473.03</u>
Total Expense	<u>31,577.93</u>
Net Ordinary Income	<u>-20,861.52</u>
Net Income	<u>-20,861.52</u>
	<u>Apr - Dec</u>
	<u>18</u>

Ordinary Income/Expense

Income

4000 · Dues	12,279.54
4100 · Conf income	
4101 · Registration	25,140.46
4103 · Iron in hat	2,035.00
4104 · Auction	23,837.08
4105 · Refund	-950.00
4106 · Merchandise Sales	<u>4,281.00</u>
Total 4100 · Conf income	54,343.54
4200 · Event income	
4201 · Evt registration	29,426.00
4204 · Evt Iron in hat	1,203.00

4207 · Evt Auction	<u>9,828.47</u>
Total 4200 · Event income	40,457.47
4298 · Unrealized Gain	-1,875.06
4300 · Miscellaneous income	<u>500.00</u>
Total Income	<u>105,705.49</u>
Gross Profit	105,705.49
Expense	
5000 · Magazine	
5001 · Magazine office	12,720.00
5003 · Magazine postage	670.59
5004 · Printing	13,072.27
5005 · Magazine Editor	<u>2,700.00</u>
Total 5000 · Magazine	29,162.86
5050 · Web Expenses	2,700.00
5100 · Conf expense	
5101 · Site/setup	2,857.22
5102 · Demos	18,722.38
5103 · Lodging & Travel	8,099.55
5104 · Sales exp	1,277.08
5106 · Food exp	5,906.62
5107 · Supplies	6,743.45
5108 · Misc conf exp	9,035.41
5109 · Adv.to conf. mgr.	<u>5,000.00</u>
Total 5100 · Conf expense	57,641.71
5200 · Event expense	
5201 · Evt site/setup	4,225.05
5202 · Evt demos	9,316.96
5203 · Evt lodging	390.00
5206 · Evt food	12,444.43
5207 · Evt supplies	<u>2,794.85</u>
Total 5200 · Event expense	29,171.29
5300 · Ed/Training	
5303 · Instructor training	660.00
5307 · Committee Stipend	<u>3,600.00</u>
Total 5300 · Ed/Training	4,260.00
5400 · Scholarships and Grants	
5405 · Grants	<u>1,000.00</u>
Total 5400 · Scholarships and Grants	1,000.00
5500 · Library	229.91
5700 · Anvil Purchases	10,000.00

6000 · Admin	
6010 · Bookkeeping Expense	383.48
6011 · Tax Preparation	641.76
6012 · Board meetings/travel	467.26
6015 · Secretary's Expense	267.05
6016 · Postage	64.36
6018 · Officer Stipend	5,400.00
6020 · Taxes & fees	60.00
6030 · Bank charges	179.05
6040 · CC Discount Fees	4,142.10
6060 · Membership	1,728.00
6065 · Contributions/Donations	2,000.00
6070 · Processing Fees	0.00
Total 6000 · Admin	<u>15,333.06</u>
6100 · Ins	<u>2,702.00</u>
Total Expense	<u>152,200.83</u>
Net Ordinary Income	<u>-46,495.34</u>
Net Income	<u><u>-46,495.34</u></u>

Spring Conference Budget 2019
Grass Valley, CA
2019 Draft 5

Based on	280		
Income			
Early Conference Fee	210	\$170.00	\$ 35,700.00
Dinner	168	\$ 25.00	\$ 4,200.00
Early Single Day	8	\$ 85.00	\$ 680.00
Late Conference Fee	48	\$195.00	\$ 9,360.00
Late Single Day	14	\$ 100.00	\$ 1,400.00
Dinner	28	\$ 30.00	\$ 840.00
Paid attendance	280		
		Subtotal	\$ 52,180.00
Iron in the Hat		\$2,000.00	\$ 2,000.00
Auction		\$ 15,000.00	\$ 15,000.00
Vendor space fees	5	\$ 165.00	\$ 825.00
Merchandise Sales	190	\$20.00	\$3,800.00
		Income Total	\$ 73,805.00

80%

40%

2.5%

Dinner Income
 196 \$25 \$ 4,900.00

6%

Proposed hands-on hammer making workshop			
Participant fee	0	\$20	\$ -
Income Total			\$ 73,805.00
Expense Total			\$ 62,505.78
Net			\$ 11,299.23

Expense	Price per unit	Qty	Sub Total
Site Rental			
Gallery & Gallery Party	\$8,700.00	100%	8,700.00
Gifts for Demonstrators	\$500.00	130%	650.00
Prizes	\$100.00	100%	100.00
Equipment Rental	\$500.00	100%	500.00
Hotel	\$2,500.00	100%	2,500.00
Ads/Promotion	\$8,650.00	100%	8,650.00
	\$ 800.00	100%	800.00
			21,900.00
Materials/ Supplies			
Bags of Coal	\$ 35.00	50	1,750.00
Steel	\$2,000.00		2,000.00
Propane	\$400.00		400.00
Gas / mileage allowances	\$ 850.00	100%	850.00
Oxy Acetylene	\$ 500.00		500.00
PPE (Safety Glasses, etc.)	\$200.00		200.00
Misc for contest	\$200.00	100%	200.00
			5,900.00
Merchandise			
Shirts	\$11.08	200	2,216.15
			2216.15
Administration			
Office Supplies	\$ 200.00		200.00
Logo / ad design	\$450.00	100%	450.00
Registration	\$1,845.13		1,845.13
Staff Shirts	\$10.50	55	577.50
			3,072.63
		Sub-Total Before Food	33,088.78
Food			
Sat. Banquet Meal			6,000.00
Dinner comps for staff	55		
Paid dinners	196		
Allow for kids	15		
Count for dinner	266		
		Sub- Total Food	6,000.00
Demonstrators	Pay	Expenses	Sub Total
Stenico Brotherts	\$ 3,000	\$ 2,000	\$ 5,000
Maria Cristalli	\$ 1,000	\$ 491	\$ 1,491
Mark Aspery	\$ 1,500	\$ 312	\$ 1,812
Maegan Crowley	\$ 1,500	\$ 450	\$ 1,950
Andrew Meers	\$ 1,500	\$ 450	\$ 1,950
Andrew Kyte	\$ 1,500	\$ 300	\$ 1,800
Elijah Burnett	\$ 1,500	\$ 528	\$ 2,028
Heather McLarty	\$ 1,500	\$ 309	\$ 1,809
Jack Da Silva	\$ 1,500	\$ 85	\$ 1,585
Pat Downing	\$ 500	\$ 392	\$ 892
Victoria Patti	\$ 1,000	\$ 400	\$ 1,400
John Williams	\$ 1,500	\$ 50	\$ 1,550
shipping			\$ 150
		Sub-Total Demonstrators	\$ 23,417
		Sub-Total Before Food	\$ 33,089
		Sub-Total Food	\$ 6,000
		Sub- Total Demonstrators	\$ 23,417
		Conference Expenses Total	\$ 62,506