

Minutes
CBA BOARD MEETING
April 26, 2007
Spring Conference
Ferndale, California

The meeting was called to order at 8:55 PM by President Herb Upham

- I. **ATTENDANCE:** Board members present, , Joe Koches, Herb Upham, Lowell Chaput, John McLellan, Jennlyn Laughlin, Bret Martin, Eden Sanders, Dave Vogel, Russ Bearrows, Georg O'Gorman.
- II: **COMMENTS FROM MEMBERS:**
- III: **AGENDA APPROVAL:** Agenda changed to include election results.
- IV **MINUTES:** The minutes were approved..
- V: **TREASURER'S REPORT:** Lowell went over the attached report. This is Our year end report and breaks down each category. Our income has been coming in. The small hammer-ins are getting smaller. We will send out postcards to increase Oktoberfest attendance. We are down \$20,000 from last year. Lowell suggested that we look at ways to reduce our expenses. We are looking into having our books audited. It would run about \$2000-\$2500. Joe Koches will check with his auditors for a better price.
- VI: **CORRESPONDENCE:** : I will have a package from a Montana Blacksmith shop needing 6 blacksmiths. We will discuss this at the members' meeting. Fort Ross is looking for a couple blacksmith's in June for their event.
- VII. **COMMITTEE REPORTS**
- A. **MEMBERSHIP:** We have 1080 members. We have almost doubled our membership in the last 4 years..
- B. **Publication:** No report from editor. Whitney reported that the web site is listed in top 50 blacksmith web sites.
- C. **LffirRARY:** The library has sent out many videos. We have copied all of our tapes to DVD and send those out.
- D. **GRANTS:** No report.
- E. **EDUCATION:** We are searching for a replacement for the education chair. We need someone who has the visibility and ability to represent the whole state.
- F. **ELECTION COMMITTEE:** : Wayne Perris, Jennlyn Laughlin, & Eden Sanders are our new board members. A heartfelt thanks was given to our retiring members. We need to form an election committee.
- G. **CONFERENCE 2007:** It is going well and everyone seems happy.
- H. **Conference: 2008:** : Dave reported the Vista CBA website is up and running. They are working on getting all the information up. It will link to the CBA site. The food is taken care of and will be served on site in the new building with a commercial kitchen. We are working on site locations. They have a good group of volunteers and the tee shirts are available at this conference. The theme is by hammer and hand. The demonstrators have not been decided yet.
- I. **FINANCE COMMITTEE:** : No report.
- J. **SAFETY COMMITTEE:** : Everyone is responsible for safety. If you see something, correct it,.

OLD BUSINESS

- A. **Waynes World III:** Made \$387.
- B. **Hammerfest:** Dave reported that Nett made money last year. No one has heard anything about setting up a committee. We need to have a budget and things need to be done ahead of time. Dave will take care of this.

- C. Budget Approval: The publication budget is out of line. The magazine is costing more to produce than the dues cover. The printing cost is in line, \$1800. Whitney got a quote from \$1800 to \$2500 for full color. The production cost is \$3000~3500 per issue. Eden feels that if we do not use them the magazine will suffer. The mailer is in line with current prices. Herb stated that we have a budget item that is out of control and out of line within the industry. We do produce an art magazine. The issue before the board is cost of the publication. Herb put forth a proposal that the publication committee look at quotes from other production companies or see how the production costs can be reduced. The board requested that the publication committee look into other production companies, talk with Diana Mead Jordan and at the next meeting provide quotes & samples for consideration by the board. The board approved the budget with a roll back on the publication budget to \$30,500.
- C. Policies and Procedures: John McLelland will email the policies and procedures to the board and Whitney will post them to the web site.
- D. Board Member Attendance: Pat brought up that do to health problems she may not be able to attend all of the meetings and events. Jennlyn will fill in as needed.
- E. Fundraising: Carried over to next meeting.
- F. Grants: It was decided to transfer to the grant committee \$3,872.40 (20% of iron in the hat and auction annual amount) due to the budget constraints this year. They currently have \$25,000 in their account. The committee has the right and responsibility to request additional funds as needed.

NEW BUSINESS

- A. Seating of New Board members:: see above.
- B. Election of Officers: Herb Upham was elected president and John McLellan was elected vice president.
- C. Committee Chairs: Herb will set up the committee chair and give the complete list at the next meeting.
- D. White ballot Policy: John will write up a white ballot policy written. When there are only the same number or less running for the board position a ballot will not be issued. This will be published in the magazine. The policy will be read and voted on at the next meeting.
- E. Instructor Recognition: Item dropped until we have education chair.
- F. Audit Committee: We will look at an internal audit committee. If they find we need to go forward with a professional audit.

The meeting was adjourned at 11:10 PM

Respectfully submitted,

Pat Laughlin

Pat Laughlin, Secretary

7/28/07